CAAR Grant Round Application Form
Form Preview

BEFORE YOU BEGIN

* indicates a required field

IMPORTANT

Please ensure that you have read the eligibility criteria in the Grant Guidelines, including 'activities not funded' before you commence your application.

If you have any questions, please contact the Secretariat on **E:** **caar@dfat.gov.au**

Incomplete applications will NOT be considered. This includes applications without the appropriate supporting documents and referee letters.

Warning: Ensure that you save as you go. When you click on an external link, please ensure you left click and select 'Open link in a new tab'. Ensure you 'submit' your application.

Eligibility

Are you applying for an individual scholarship? *

○ Yes ○ No

The Council does not fund individual scholarships or activities that are properly the responsibility of the host institution eg. post graduate student applying for travel assistance to do field work as part of their thesis will not normally be considered.

Are you an Australian citizen or Australian permanent resident? *

○ Yes ○ No ○ Applying as an organisation

Note: Individual applicants must be an Australian citizen or Australian permanent resident. Proof of citizenship or residency may be required.

Are you seeking funding for capital expenditure, such as real estate property, equipment or computer software? *

○ Yes ○ No

Note: The Council does not normally provide funds for capital expenditure.

Are the activities commercially viable in their own right or give a commercial advantage to your business or organisation? *

○ Yes ○ No

For example: Using grant funding to host a fund raising Gala for your business.

Are the activities properly the responsibility of other funding bodies or other government agencies? *

○ Yes ○ No

For example: Development assistance, activities under bilateral science and technology agreement or trade promotion activities normally handled by Austrade or industry promotion bodies.

Are you requesting funds for day-to-day operational costs of your organisation, such as salaries, wages or rental costs? *

○ Yes ○ No

Note: The Council does not fund salaries or wages. However, fees for performers, media and graphic designers, and consultants are considered for funding.

Are you providing at least two referees for your application? *

○ Yes ○ No

Note: Referees must be independent of the project and be able to comment on your ability to undertake the project, in addition to commenting on the merits of the project itself.

Is your project already completed? *

○ Yes ○ No

Note: The Council does not fund completed projects or activities which have started.

Applying for a grant

About the Council for Australian-Arab Relations (CAAR)

The Council for Australian-Arab Relations (CAAR) supports projects that enhance **Australia's economic**, **cultural** and **social relations** with the **Arab region.** Applicants should carefully read the Grant Guidelines before submitting their application.

CAAR supports innovative projects that have clear outcomes, and which lead to greater mutual understanding and cooperation between Australia and the Arab region, on an individual or institutional level.

The Board assesses grant applications on the likely benefits a project will bring, rather than the amount requested. While the level of grant funding will be decided according to the merits of the proposal, funding will generally be between above a **minimum of AUD 50,000, and up to a maximum of AUD 100,000**. CAAR encourages applicants to also seek funding for their project from other sources.

Applications must address a CAAR Priority Sector:

1. Climate change, clean energy transition and sustainable mining
2. Social cohesion and cultural exchange
3. Good governance and strong institutions

Proper consideration should be given to how the project will acknowledge CAAR funding. Any publications, electronic media and publicly performed activities associated with the project should carry the CAAR logo, subject to agreement by the CAAR Secretariat. Invitations to Board Members for key events associated with the project are highly desirable. It is expected that grantees will appropriately advertise CAAR events, including through social media, and provide regular updates (such as photographs, short videos) to the CAAR to enable promotion of the project via the CAAR Facebook page.

Please ensure you have read the information for grant applicants on the Council for Australian-Arab Relations (CAAR) Guidelines prior to answering these questions.

The document sets out:

- the purpose of the grant opportunity
- the eligibility and assessment criteria
- how grant applications are monitored and evaluated
- responsibilities and expectations in relation to the opportunity.

Proposals must demonstrate relevance to a CAAR Priority Sector.

Applicant Details

* indicates a required field

Applicant

The nominated applicant will be responsible for project management, reporting and acquittal of funds.

Are you applying as an organisation or an individual? *

○ Organisation ○ Individual

Note: It is important to select either individual or organisation for impact on your eligibility criteria. The Secretariat provides grants to Arab organisations, however you need a partner Australian organisation who will also be working on the project. Furthermore, the applicant nominated in this section will be the one accountable for managing the finances for the project. This means that the ABN for the organisation must be included in order for DFAT to account for GST. For example: If applicants submit an application on behalf of a university, select organisation and provide the name and ABN of the university instead of submitting as an individual person from the institution. Please ensure that this is agreed upon by your institution before submitting an application.

Organisation details

Organisation *

ABN / ACN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

ABN

Entity Name

ABN Status

Entity Type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

ACNC Registration

Tax Concessions

Main Business Location

It's important to provide ABN as this could affect whether you receive GST or not.

If you **do not have an ABN** you will need to complete a **Statement of Supplier form** when signing the funding agreement or you may want to nominate a legally

constituted organisation or individual to administer the grant, otherwise you may have 46.5% of your grant withheld. (Please contact the Australian Tax Office for further details).

Trading Name *

Enter a trading name or professional name (if different from legal entity name above)

Street Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
Must be a valid Australian Postcode

Applicant Postal Address

Address

Applicant Primary Phone Number *

Must be a valid phone number.

Applicant Primary Website *

Must be a URL.

Twitter and Facebook handle and hashtags

Other social media details

University applications

Is your application from a university? *

○ Yes ○ No

Advise a university or N/A

Attach a short letter of support from your Research Office or equivalent. *

Attach a file:

This letter should explain how the planned project results align with joint priorities identified with equivalent institutions in the partner country or countries. For instance, how the project supports active engagement under a Memorandum of Understanding

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Primary Contact Details

Contact Person *

Title | First Name | Last Name

The main contact for this project.

Contact Person's Position *

Email *

Work Number *

Mobile Number *

Organisation capability statement

Describe your organisation's strengths and experience relating to this area of engagement. *

Word count:

A one page capability statement may strengthen your application (though it is not required)

Individual Applicant Details

Applicant's name *

Title | First Name | Last Name

Citizenship Status *

○ Australian Citizen ○ Permanent Resident ○ Other:

Address *

Address

Address Line 1, Suburb/Town, State/Province, and Postcode are required.
Must be an international post code

Email address *

Must be a valid email address

Phone Number *

Must be a valid international phone number (e.g. 61 2 9XXX XXXX for Sydney)

Mobile Phone Number *

Must be a valid international phone number with pre-fixes when calling from Australia

Previous Funding

Have you or your organisation previously requested or received related grant funding from the Commonwealth Government and/or other sources? *

○ Yes ○ No

If yes, please give details, including the amount and year. *

Word count:
Must be no more than 150 words.
Note: Grants of interest who received or requested from DFAT (through Foundations, Councils and Institutes or the Australian Cultural Diplomacy Grants) and from the Australia Council for the Arts or Australian Research Council.

Are you also applying to other DFAT grant programs for funding? *

☐ Australia-ASEAN Council
☐ Australia-Indonesia Institute
☐ Australia-Japan Foundation
☐ Australia-Korea Foundation
☐ Australian Cultural Diplomacy Grant Program
☐ Council for Australian-Arab Relations
☐ Council on Australia Latin America Relations

Project Details

* indicates a required field

Project outline

Project Title *

Word count:
Must be no more than 10 words.

Provide a clear and descriptive project summary which describes the main activity of the project. Include the Who/What/When/Where/How. This can be a duplication of the first couple of sentences in the project summary below.

Short Project Description *

Word count:
Must be no more than 40 words.

Start Date *

Must be a date to commence before 1 June 2026

Completion Date *

Must be a date before 1 June 2027. Projects should not go longer than 12 months.

If successful, what date would you need the funds by? *

Must be a date. Note: Funding will need to be distributed before 1 June 2026

Alignment with CAAR objectives

For more information on CAAR objectives, please consult the DFAT website.

The Priority Sectors for 2026-27 are:

- Climate Change, Clean Energy Transition and Sustainable Mining
- Social Cohesion and Cultural Exchange
- Good Governance and Strong Institutions

CAAR Priority Sector *

○ Climate Change, Clean Energy Transition and Sustainable Mining
○ Social Cohesion and Cultural Exchange
○ Good Governance and Strong Institutions

Note: Select your objective below in relation to the Priority Sector you have selected for your project.

To which objective does your project primarily relate? *

○ Arts and Culture
○ Contemporary Arts and Culture
○ Economic Resilience
○ Education
○ Science, Technology and Innovation
○ Social Cohesion

○ Building Cultural Understanding / Society and Culture
○ Entrepreneurship
○ Tourism
○ Disability
○ Gender and Women's Empowerment
○ Trade and Investment
○ Economic Diplomacy, Trade, Business
○ Science
○ Women in Leadership

NOTE: This section seeks to determine how well your grant proposal aligns with DFAT's grant program objectives (which may overlap with CAAR objectives).

Project summary

Project description *

Word count:
Must be no more than 150 words.

Activities

Specify, for example, the types of events planned and the expected attendance or participation at these events. Examples of events are performances, exhibition days, film screenings, workshops or seminars. Describe the planned involvement/engagement of key stakeholders, representatives and the local community in your project and why you expect this level of engagement. Disaggregated information - such as on sectors, gender, nationality - can strengthen your application.

Planned Activity	Date of activity	City or Region	Country

Project Location

For more information visit the DFAT website.

In which countries will your project take place? *

☐ Algeria ☐ Jordan ☐ Oman ☐ Syria
☐ Australia ☐ Kuwait ☐ Palestine ☐ Tunisia
☐ Bahrain ☐ Lebanon ☐ Qatar ☐ United Arab Emirates
☐ Egypt ☐ Libya ☐ Saudi Arabia ☐ Yemen
☐ Iraq ☐ Morocco ☐ Sudan ☐ Other:

Identify the closest DFAT office in Australia or Mission overseas to

☐ Adelaide ☐ Perth ☐ Cairo ☐ Paris
☐ Brisbane ☐ Sydney ☐ Damascus ☐ Rabat
☐ Canberra ☐ Abu Dhabi ☐ Doha ☐ Ramallah
☐ Darwin ☐ Amman ☐ Dubai ☐ Riyadh

your office and project location

☐ Hobart ☐ Baghdad ☐ Kuwait City ☐ Rome
☐ Melbourne ☐ Beirut ☐ Malta

Please note: Some DFAT International Missions are accredited to other countries. For example, The High Commission in Malta is accredited to Tunisia. Go to the DFAT website for more information.

Regional projects

Does your application relate to an Australian regional project? *

○ Yes ○ No

Benefitting more than one country, maximising value for money and potentially involving more than one of DFAT's Foundations, Councils and Institutes

Primary project location

Address

Suburb/ Town | State/ Province | Postcode | Country

Must be a valid postcode.
Must be a valid post code

Project Results and Impact

Project results need to be clear, realistic and measurable within the project timeframe. Between two and four project-specific results can be outlined. Further questions provide the opportunity to detail the planned project results expected to be common across all funded projects: building relationships and extending the reach of the project.

Expected Project-specific Result 1 *

Word count:
Must be no more than 100 words.

Expected Project-specific Result 2 *

Word count:
Must be no more than 100 words.

Expected Project-specific Result 3

Word count:
Must be no more than 100 words.

Expected Project-specific Result 4

Word count:
Must be no more than 100 words.

How will this project contribute to increased awareness of, and engagement in, the bilateral/regional relationship? *

Word count:
Must be no more than 150 words.

What publicity is intended to extend the reach of the project and acknowledge the support of the CAAR/ DFAT? *

Word count:
Must be no more than 150 words.

For example:

Which social media tools you will utilise?

How often will you post about the event and over what period?

Will you take photographs and video footage for online publication?

Will you create online invitations, such as Eventbrite?

How many print, radio and television media organisations do you intend to contact?

How will you work to ensure that CAAR funding is acknowledged in all publicity, be it print, radio, TV or online?

Note: While the grantee cannot guarantee that a media agency acknowledges CAAR funding all efforts must be made to request that this be done.

Grantees are responsible for the publicity for all events related to their grant regardless of whether the event is directly hosted by the grantee, or by a third party.

In your project acquittal you will be asked to report on the quantity and quality of media coverage. This will include the number of media articles, radio and television broadcasts, website hits and social media interactions. Qualitative information expected would include the depth of information provided, length and appropriateness of the target audience. This will help inform assessment of the impact of your project. Outlining your publicity goals here will inform the assessment your application against our objectives.

What measures will you put in place to support key relationships and sustain project results? *

Word count:
Must be no more than 150 words.

In your acquittal report, you will be asked for information on the number and type of formal, long-term relationships that have been created or strengthened as a result of your project, along with measures to ensure sustainable outcomes.

Most Significant Change

In your **project acquittal report** you will be asked to identify the most significant change (positive or negative) you observed in the bilateral/regional relationship in the past year and the most significant change relating to your field you believe resulted from your project. You will be invited to provide your rationale for selecting these changes.

Monitoring project results

How will you know if these results have been achieved? *

Word count:
Must be no more than 150 words.
Detail the monitoring plan for your project. Outline how project results will be measured and recorded, including media coverage (questionnaires, surveys, interviews, etc).

Project Gender Lens

How will you address the needs of people of different genders in the design and management of your initiative? How will you know if you have considered all genders adequately? *

Word count:
Show how you have considered gender differences in designing your project/program and how you will assess your results. Outline how you've catered for all genders adequately (presuming your initiative is designed for all genders) and how you will measure the gender split of your beneficiaries. If you are running a gender-specific initiative, please tell us why only one gender is being targeted. For more information on applying a gender lens to your work, visit http://www.fundingcentre.com.au/help/gender-lens

Who are the expected primary beneficiaries of this project/program? *

Choose only the group/s that are at the very core of this project/ program. If your initiative is open to everyone, choose the first item, 'Universal – no particularly targeted beneficiaries'

Working with Children

DFAT considers a child to be a person under the age of 18 years. DFAT's Child Protection Policy provides a framework for protecting children from exploitation and abuse in the delivery of projects supported by DFAT. The Policy is available here. An example code of conduct is provided within DFAT's Child Protection Policy.

If you or your organisation would like further information, contact childprotection@dfat.gov.au or on +612 6178 5100, ideally well in advance of the grant round closing date,1100 hours AEDT 28 November 2025.

Will your project involve working with children? *

○ Yes ○ No

The Department of Foreign Affairs and Trade (DFAT) has a zero-tolerance approach to child exploitation or abuse.

If your project may involve contact with children, may have an impact on children, or you, your staff or partner organisation will work with children as part of the project activities, then a DFAT child protection risk assessment is required. This may include obtaining and providing proof of a working with children check from the relevant Australian State or Territory authority.

For further guidance about DFAT's child protection requirements, including establishing your risk context, please visit:

https://www.dfat.gov.au/international-relations/themes/child-protection https://www.dfat.gov.au/sites/default/files/child-protection-risk-assessment-guidance.pdf

For information about where to obtain a working with children check in your State or Territory, please visit:

https://www.acic.gov.au/services/national-police-checking-service/find-out-more-information/working-children-checks

For further information, please contact childprotection@dfat.gov.au or +61 2 6178 5100.

If yes, attach a copy of your guidelines *Required

If this project is working with children, are policies adequate or does this need referral? *

○ Adequate ○ Refer to Child Protection Section

DFAT's Child Protection Section will work with organisations to develop simple child protection policy as appropriate. Grant agreements can be signed where applicants are willing to work with DFAT to develop appropriate policies.

If yes, attach a copy of your guidelines *

Attach a file:

Business case

Upload a business case, including an indicative budget and key milestones (no longer than 2 pages) *

Attach a file:

Risk Management

Upload a risk management plan *

Attach a file:

Project Participants and Partners

Principal Participants

Principal Participants	Qualifications and/or Experience	Please attach a one-page CV
	Eg. Event coordinator	

Project Partners

Provide information on individuals or organisations in Australia or in the relevant country who will participate in the administration and/or execution of the project. (Where others have agreed to participate, documentary evidence concerning the type of involvement may be supplied to strengthen the application.)

Note: Arab organisations will require a partner Australian organisation who will also be working on the project.

Project Partners	How will they participate in this project?	Partner location?	Evidence of commitment to project
Full name	Must be no more than 150 words	Address	Letter or email correspondence

Referees

* indicates a required field

Referee letter of support

IMPORTANT: Applicants must **provide a minimum of two referees** and the letters of support must be signed and attached when submitting the application to qualify for a grant. **Un-signed referee** letters will not be accepted. However, we will accept if the letters are sent by the referee and have their signature block within the email as evidence.

Additional information:

- Referees should be independent of the project with no direct financial interest in this project.
- Referees should be able to comment on your ability to undertake the project, in addition to commenting on merits of the project itself.
- Referees should comment on the project's objectives and the strategies to achieve them.
- It is the **applicant's responsibility to contact referees** and ensure that their **letters of support are received/attached** to this application prior to submission **by the grant round closing date.**

We will **NOT accept late submissions.**

The CAAR reserves the right to seek advice on the application from other persons as appropriate.

Referee 1 *
○ Individual ○ Organisation
Organisation Name

Title | First Name | Last Name

Referee 2 *
○ Individual ○ Organisation
Organisation Name

Title | First Name | Last Name

Referee 1 Position *

Referee 2 Position *

Referee 1 Primary Email *
Must be an email address.

Referee 2 Primary Email *
Must be an email address.

Referee 1 Primary Phone Number *
Must be a valid phone number.

Referee 2 Primary Phone Number *
Must be a valid phone number.

Referee 1 Mobile Phone Number *
Must be a valid phone number.

Referee 2 Mobile Phone Number *
Must be a valid phone number.

Relationship with referee *
Must also include how long you have known your referee

Relationship with referee *
Must also include how long you have known your referee

Letter of support of the applicant and their project *
Attach a file:

Letter of support of the applicant and their project *
Attach a file:

The letters must be signed and include the referees signature block.

The letters must be signed and include the referees signature block.

Project Budget

* indicates a required field

Instructions Grant Guidelines

List all projected income and expenditure items for the entire project under the headings given. If there are headings not relevant to your proposal, leave the item blank.

Please check the following points:

1. **IMPORTANT:** In the Budgeted Expenditure Section, all expenditure items which are to be covered by the grant are clearly identified.
2. The **total income** and **total expenditure must equal.**
3. The **Budgeted Income section** should include a listing of all contributors to your project including an indication of whether each source of funding is confirmed, conditional or pending approval. Documentary evidence should be supplied for assurances of confirmed and conditional funding support.
4. When **budgeting travel,** calculate and budget for reasonable economy class travel. DFAT prefers modest travel budgets i.e. high expenses for meals, incidentals and accommodation are generally not supported. Your application could be unsuccessful if travel costs are not considered appropriate. Please contact the CAAR Secretariat or Manager on E: caar@dfat.gov.au if you have questions.

You cannot use the grant for the following activities:

- You cannot use the grant for the following activities:
  - purchase of land or vehicles
  - wages (including research assistants or administrative staff)
  - major capital expenditure
  - purchase of equipment
  - the covering of retrospective costs
  - activities which are already commercially viable in their own right
  - costs incurred in the preparation of a grant application or related documentation
  - major construction/capital works
  - scholarships to individual students
  - subsidy of general ongoing administration of an organisation such as electricity, phone and rent, and
  - activities for which other Commonwealth, state, territory or local government bodies have primary responsibility.

Please visit the CAAR's website to view the full funding and eligibility for the Grant Guidelines.

Australian Goods and Services Tax

If you are GST-registered, your budget should be **exclusive of GST. DFAT** will pay the grant without GST.

Provide amounts in Australian dollars (AUD$).

If you are not GST-registered, your budget should also **exclude GST** as this is part of the cost of the project. We do not add any amount to the grant to cover this expense. For more information on GST, please visit the ATO website: Goods and Services Tax (GST)

Are you registered with the Australian Taxation Office for GST purposes? *

○ Yes ○ No

In your invoice will you be charging *

○ GST in addition ○ No GST

DFAT will not be paying GST, therefore do not include it in your invoice if successful.

Budgeted Income

- Where possible, support requested from **CAAR should constitute funding,** to encourage financial assistance from other sources including corporate sponsors, and/or future self-sustainability.
- Where support is obtained from other sources, **evidence of the commitment** of such support, either financial or in-kind, should be provided with the application form.
- CAAR's decision to award funding **may be conditional** on supplementary funds being raised from other sources.

A. Internal Contribution	**AUD $**	**Comments (to be completed by Applicant)**
Eg. In-kind support	Must be in AUD	
	$	E.g. contribution from your organisation.

Other Income can include Grants from Australian Federal Government, State Government, Local Government, etc and other income like cash, in-kind, etc.

Important: Where support is obtained from other sources, evidence of the commitment of such support, either financially or in-kind, should be provided with the application form.

B. Other Income	**AUD $**	**Comments (to be completed by Applicant)**	**Supporting evidence of commitments**
E.g. Airways or venue sponsor	Must be in AUD		E.g: letter, email, invoice or receipt
	$		

C. DFAT Grant

DFAT Grants Program Funding Requested *

$

Must be in AUD

Is this Multi year funding?

○ Yes ○ No

DFAT Grant = DFAT Funded Expenditure Validation

DFAT Grant Validation *

$

Must be in AUD and/or equal to 0. This number/ amount is automatically calculated.

Total Income

A + B + C

Total Project Income *

$

Must be in AUD. This number/amount is calculated.

Budgeted Expenditure

Note: Please include non-DFAT funded salaries under 'Other Source'.

Ongoing administration costs such as staff salaries are NOT eligible for funding. However, fees for performers, media and graphic designers, and consultants are considered, when they are not generally employed by the Applicant.

D. Wages and Fees	**DFAT Funded**	**Other Source**	**Comments (to be completed by Applicant)**
For example: Artists	Must be in AUD	Must be in AUD	Please itemise
	$	$	

Calculate and budget for reasonable economy class airfares. Consult the Australian Tax Office website to identify appropriate expenses for meals, incidentals and accommodation (noting how many nights / how many persons).

Note: The application may be unsuccessful if travel costs are considered unreasonable.

E. Travel Costs	**DFAT Funded**	**Other Source**	**Comments (to be completed by Applicant)**
	Must be a dollar amount	Must be a dollar amount	
Economy airfares total	$	$	eg (__ persons x ___ ticket cost)
Travel and meals allowance	$	$	eg (___ per diem x ___ persons x ___ days)
Accommodation	$	$	eg (___ per diem x ___ persons x ___ days)

Other transport	$	$	Please specify
Other	$	$	Please specify

Advise events or production costs: venue hire; catering; freight or installation

F. Event or Production Costs	DFAT Funded	Other Source	Comments (to be completed by Applicant)
	$	$	

Advise communication costs: advertising and promotion; printed material; photographs; graphic design and translation.

Miscellaneous costs need to be identified.

Note: CAAR expects successful applicants to collect and display CAAR banners, stored in most State and Territory DFAT Offices.

If you are unable or unwilling to collect and return the banners, please request the CAAR banner images for screen display or include the costs of printing your own CAAR banner in the section below.

G. Promotional Costs	DFAT Funded	Other Source	Comments (to be completed by Applicant)
	Must be in AUD	Must be in AUD	
	$	$	

Note: We do not fund research assistants. Please identify your costs.

H. Other Costs	DFAT Funded	Other Source	Comments (to be completed by Applicant)
	Must be in AUD	Must be in AUD	
	$	$	

Contingency

$

These costs are borne by the aplicant, not DFAT

Total Expenditure

Please ensure that 'DFAT Funded Expenditure' plus 'Other Source Expenditure' total to 'TOTAL EXPENDITURE' otherwise your application will not save.

Total DFAT Funded Expenditure
$
Must be in AUD. This number/amount is calculated.

Total Other Source Expenditure
$
Must be in AUD. This number/amount is calculated.

TOTAL EXPENDITURE
$
Must be in AUD. This number/amount is calculated.

Balanced Budget Check

Income = Expenditure *
$

Certification

* indicates a required field

Conflict of Interest

Any conflicts of interest could affect the performance of the grant. There may be a conflict of interest, or perceived conflict of interest, if the Department of Foreign Affairs and Trade staff, any member of the assessment committee and/or you or any of your personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government officer
- has a relationship with an organisation which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives funding under the Program.

Do you believe there is a conflict of Interest? *
○ Yes ○ No

Conflict description

Outline any perceived or existing conflicts of interests *

Word count:
Must be no more than 100 words.

Privacy and Freedom of Information

The Department of Foreign Affairs and Trade (DFAT) must comply with the Australian Privacy Principles contained in the *Privacy Act 1988* (Cth) (Privacy Act). The DFAT Privacy policy is available here.

The information you provide in your funding submission is used by DFAT to assess your application. This information, including personal information, will be disclosed to the Board and FCI Secretariat, Commonwealth and State or Territory governments, organisations which are responsible for grants programs, and may be made public through national and local media or via the DFAT websites. DFAT may also publish this information, including personal information, in its Annual Report and on the DFAT website. Applicants should also

note the provisions of the *Freedom of Information Act 1982* apply to documents in DFAT's possession.

I certify that:

- I have read the relevant information provided for grant applicants regarding eligibility and funding conditions, and confirm the proposed project meets the eligibility criteria.
- The statements in this application are true to the best of my knowledge and any supporting material is my own work or the work of the persons named in this application.
- I accept that DFAT reserves the right to use whatever assessment processes and selection criteria they deem necessary to evaluate this and other applications for grant funding
- I acknowledge that this application will be assessed on its merits, and compared to other projects, and that it may not be funded, or it may not be funded at the amount requested.
- I understand that my contact details may be used to receive information updates about relevant DFAT activities, and that I may choose to opt out of further updates at any time.
- If my application is successful, I consent to the media or members of parliament being given information about the funded project and agree I may be contacted directly by them on the contact number provided under Applicant Details above.
- If my application is successful, I will provide a final project report in accordance with the acquittal reporting requirements, which will include all related information and supporting documentation required to acquit properly and fully the money received.

I understand that any information given to applicants by the Secretariat should be seen as information only, and that I should not alter my circumstances or act upon expectations arising from such information.

Certification: *

○ Yes, I have read and agree to the above conditions.

Date of Certification *

Certifying Officer's Name *

Title | First Name | Last Name

Certifying Officer's Position *

If you are applying as an individual, state "individual applicant".

Statistical Information

* indicates a required field

Where did you hear about the Foundation's Grant Program? *

☐ Website/ Internet
☐ Australian Embassy/ Consulate
☐ CAAR Twitter
☐ GrantConnect
☐ Word of mouth
☐ I am a previous recipient
☐ Newspaper advertisement
☐ Email

☐ DFAT Website ☐ CAAR Facebook ☐ DFAT Facebook/ DFAT Twitter ☐ Other:

Online Application Process

Estimate time taken to complete this application form: *

Input hours taken (must be a number)

Do you have any comments regarding the online application process which may be used for future grant rounds? *

Thank you for applying for the Council for Australian-Arab Relations (CAAR) grant round.

We wish you all the best.

Follow us on the CAAR Facebook page