

2023-24 Maitri Cultural Partnerships Grants Application Form (R2)

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Introduction

The Centre for Australia-India Relations

Thank you for your interest in the Centre for Australia-India Relations (the Centre) 2023-24 Competitive Maitri Cultural Partnership Grant Opportunity. Please read this page and ensure your activity meets the eligibility requirements set out in the Grant Guidelines. Also ensure you fill out this SmartyGrant form correctly, and include all information asked in the 3 Criterion questions (there is a 500-word allowance). Applications received as attachments will not be assessed.

Refer to sections 2.1 (Maitri Cultural Partnerships Major Collaboration Grants); 2.2 (Maitri Cultural Partnerships First Nations Collaboration Grants) and 2.3 (Cultural Partnerships Grants Collaboration Grants) of the Grant Guidelines for information on the three grant streams.

The Centre's mission is to promote and coordinate enhanced co-operation and exchange between Australia and India. The Centre will do this by lifting contemporary India literacy in Australia while deepening cultural understanding. The Centre will achieve this by harnessing the expertise of India diaspora networks in Australia and elevating public discourse focusing on four complementary pillars:

- 1.Promoting policy dialogue
- 2.Building India business literacy and links
- 3.Engaging Australia's Indian diaspora communities to support the bilateral relationship
- 4.Deepening cultural connections and understanding.

To deepen our education, cultural and policy links, the Centre will deliver Maitri ("friendship" in Sanskrit) Programs worth \$20.7 million, including scholarships, fellowships, research and cultural partnerships grants. \$1.5 million is available through this 2023-24 Maitri Cultural Partnership Grant Opportunity. This grant opportunity comprises three distinct grant opportunities (or individual streams of funding).

Each grant opportunity requires applicants to develop, implement or deliver collaboration activities, events, or projects ('the activity'), or plan and implement peer-to-peer or organisation to organisation collaborations that meet the eligibility requirements and objectives of the program.

Activities proposed in your application must meet the definition of a cultural and creative activity. 'Cultural and Creative' activity refers to activities involving human creativity as a major input. Cultural and Creative outputs would encompass activities connected with the arts, media, heritage, design, fashion and digital technology. And would include music theatre, dance, film and screen, visual arts, performance art and textiles both modern and traditional.

Further information about the types of activities that will best align with the Maitri Program and Centre outcomes and objectives is included in Sec 2.1, 2.2 and 2.3 About the Grants.

The Grant Opportunity Guidelines can be viewed [here](#)

The three individual grant opportunities are:

- 1.**Maitri Cultural Partnership Major Collaboration Grants** of between \$125,000 and \$250,000 (Total grant package of \$500,000)

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2. Maitri Cultural Partnerships First Nations Collaboration Grants that support First Nations collaboration of between \$40,000 and \$250,000 (Total grant package of \$500,000)

3. Maitri Cultural Partnership Grants of between \$20,000 and \$90,000 (Total grant package of \$500,000).

The objectives of the Cultural Partnerships Grant opportunity 2023-24 are the following:

Objective 1. Fund two-way collaboration activities (like residencies, exchanges, events, exhibitions, and workshops)

Objective 2. Develop and deliver a new collaboration activity, or expand an existing activity that supports stronger bilateral cultural collaboration over time

Objective 3. Provide a platform for the promotion of the Centre, its mission, policy goals and outcomes (e.g. the four complementary pillars)

Objective 4. Elevate public discourse about Australia-India relations through the activity inclusive of promotion and marketing activities, social media, general media, and advertising.

The intended outcomes of the Cultural Partnership Grants Program are:

Outcome 1. To build two-way cultural understanding of a modern Australia and India

Outcome 2. To enhance collaborations between Australian and Indian cultural institutions and organisations

Outcome 3. To establish sector-to-sector, organisation-to-organisation, peer-to-peer relationships and partnerships that Australian and Indian cultural and creative organisations can build on to develop future programs, tours, exhibitions, and events.

The Department will use key performance indicators in surveys, independent reports, and targeted consultations to measure the success of all grant activities and projects. This data will be used to inform themes and foci for all subsequent grant rounds offered under the Maitri Grant Program.

We wish you well and thank you for taking the time to apply for this grant.

Eligibility Criterion

* indicates a required field

Definition of a Cultural and Creative Activity

Activities proposed in your application must meet the definition of a cultural and creative activity. 'Cultural and Creative' activity refers to activities involving human creativity as a major input. Cultural and Creative outputs would encompass activities connected with the arts, media, heritage, design, fashion and digital technology. And would include music theatre, dance, film and screen, visual arts, performance art and textiles both modern and traditional. To be eligible to apply for a Maitri Cultural Partnership Grant your activity must align with one of the following categories. Applications submitted for activities that do not align (eg. health/medical research/book publishing activities) are not able to be assessed.

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Select a category *

- Exhibitions
- Cultural Exchanges
- Artistic Exchanges
- Workshops (cultural & artistic)
- Artistic Collaborations
- Cultural Events
- Media/Digital & Film
- Other:

Unsure of Eligibility?
Please provide a brief description of your activity in the box below.

Is your organisation or collaboration partner listed under the Commonwealth Redress Scheme? *

- Yes [National Redress Scheme](#)
- No

Does your organisation or collaboration partner comply with the Modern Slavery Act? *

- Yes [Modern Slavery Register](#)
- No

Do you have any outstanding reports, acquittals or breaches relating to any Australian Government funding? *

- Yes
 - No
- If yes, please provide details below. We may need to contact you to discuss.

Outstanding Government Funding

Based on your answers to the eligibility criteria, you are not eligible to apply for a Maitri Cultural Partnerships Grant.

Applicant Details

* indicates a required field

Applicant *

- Individual
 - Organisation
- Organisation Name

Title First Name Last Name

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What is the name of the lead applicant or individual making this application?

Organisation type *

- A company incorporated in Australia
- A company incorporated by guarantee
- An incorporated trustee on behalf of a trust
- An incorporated association
- A partnership
- A not-for-profit organisation
- A registered Aboriginal and/or Torres Strait Islander Corporation
- A Commonwealth Corporate Entity (CCE)

ABN (if applicable)

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Phone number *

Must be a valid phone number, including country and regional codes

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Email *

Must be an email address.

Website

Must be a URL.

Twitter/social media handle or hashtags

Other Social Media Details

Primary Contact

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position *

Phone *

Must be a valid phone number.

Email *

Must be an email address.

Applicant Further Information - Individual Applicants

* indicates a required field

Additional documentation requirements

If you are applying as an individual (and not on behalf of an organisation), you are required to be an Australian citizen or permanent resident.

Are you an Australian citizen or permanent resident? *

- Australian citizen
 Australian permanent resident
 Other
If "Other" please provide details below.

Please attach a certified copy of your cardinal document (e.g. Australian

Attach a file:

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passport or Australian citizenship certificate) *

Please attach a certified copy of your cardinal document (e.g. Australian permanent resident visa) *

Attach a file:

Project Details

* indicates a required field

Project description

What is the Project Title? *

What is the start date of the activity? *

Must be a date.

What is the completion date of the activity? *

Must be a date.

What is the amount of Maitri funding sought? *

Must be a dollar amount.

Which of the Centre's four complimentary pillars does your project best align with? *

- Promoting policy dialogue
- Building India business literacy and links
- Engaging Australia's Indian diaspora communities to support the bilateral relationship
- Deepening cultural connections and understanding

Summary of the proposed activity *

Word count:

Must be no more than 100 words.

Project location

Indicate the PRIMARY location where the grant activity will take place:

Primary Location *

- ACT
- NSW
- NT
- QLD
- SA
- TAS
- VIC
- WA
- India
- Australia

If more than one, please indicate the % of time in each location

Selection Criterion 1

Describe your collaboration activity and how this concept will advance the program objectives and outcomes?

You must demonstrate this through:

- describing your collaboration or activity including naming the specific grant and funding amount you are seeking
- defining the sector, peers or audience you are targeting
- indicating where the activity will be delivered and how and why this location (or media) has been chosen
- describing how you plan to implement the activity and the input your partner organisation or consortium member will have in the activity
- describe how the activity will deliver enduring and sustainable outcomes, and/or have an impact beyond the current grant period.

*

Word count:

Must be no more than 500 words.

Selection Criterion 2

One of the Centre's pillars is to deepen cultural connections and understanding.

How will your collaboration activity, address and strengthen this pillar?

And how will you influence perceptions and build two-way cultural understanding between institutions or people?

You should demonstrate this through:

- describing how your collaboration activity will have the greatest impact on strengthening cultural connections and/or understanding
- identifying how your collaboration activity will bring Australian and Indian institutions or peoples together to support greater two-way cultural collaboration and exchange.
- Aligning your activity and the outcomes with the Centre's objectives

*

Word count:

Must be no more than 500 words.

Selection Criterion 3

What is your past experience delivering a similar activity to what you are proposing and what is the relevant experience of any partner organisations supporting your activity?

You must demonstrate this through;

- outlining your past experience of similar activities and what was the outcome
- describing the experience and capability of any partner organisations (consortium member) you will partner with to deliver the activity
- providing a letter of support or reference from the key collaborating partners who can provide evidence of your capability and capacity to deliver the activity.

*

Word count:

Must be no more than 500 words.

Risk management planning

Outline your risk management planning and strategies and how identified risk will be mitigated.

Where relevant to your activity, this should include risk or risk treatments unique to your activity, sector or collaboration partner(s) including;

- Insurance(s) - required
- Public Risk (Accident, Health and Safety)
- Working with Children or Vulnerable Persons
- Fraud
- Cybersecurity
- Intellectual property leakage
- Foreign interference
- Co-contribution risk
- Conflict of interest
- Industry legislation or regulation requirements

*

Word count:

Must be no more than 500 words.

Collaboration or Activity Partners

Please note that applicants are required to have a primary collaboration or activity partner(s) for their project confirmed before submitting an application.

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Will this activity be undertaken with collaboration or activity partners? * Yes No

Provide details of all collaboration or activity partners directly involved with your activity or project. Upload any letters of support from a collaboration partner who is directly involved with delivering this activity in the *Letters of Support/ Document Uploads* section at the end of this application.

Collaboration Partner or Activity Partner Details of Partners Input to Activity Name

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Project Activity Timeline

Activity timeline

Please provide a timeline of the major activities involved in delivering your project. This must include any planning, collaboration, delivery and final reporting stages. Add more rows as required.

Activity	Start Date	End Date	Explanatory notes if applicable
	Must be a date.	Must be a date.	

Budget Section

* indicates a required field

Budget instructions

- In the Budgeted Income section, please list all contributors to your project, including contributions by the entity seeking funding (A) and any other contributions by third parties (B). Please include in the comment section an indication of whether each source of funding is confirmed, conditional or pending approval.
- All in-kind contributions should be included and quantified in either section A (if from your entity) or section B (if from a third party).
- The Total Income section is automated, and it is the sum of the contribution by the entity seeking funding (A), contributions from third parties (B) and grant program funding sought from the Centre (C).
- In the Budgeted Expenditure section, please identify each expenditure clearly.
- The Budget Totals section is automated, it is the sum of total expenditure amount. This should equal the same as the total income (sum of A+B+C).

Notes on goods and services tax (GST): Please provide budget figure amounts exclusive of GST.

Please refer to the [Grant Opportunity Guidelines 2023-24](#) for clarification.

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Budgeted income

A. Internal Contribution	Amount (\$)	Comments (to be completed by the Applicant)
	Must be a dollar amount.	
	\$	

B. Other Income	Amount (\$)	Comments (to be completed by the Applicant)
	Must be a dollar amount.	
	\$	

C. DFAT Grant

Maitri Cultural Partnership funding sought * \$
Must be a dollar amount.

Total income

A+B+C

Total Project Income * \$
This number/amount is calculated.

Budgeted Expenditure

Itemise your activity budget in the table below. Place \$ figure in appropriate box (where funding is sourced). Provide details in the Comments field. Add more rows as required.

Activity Description	Basis of Calculation	Maitri Funded	Internally Funded	Other Source Funding	Total	Comments
	Please itemise	Must be a dollar amount.	Must be a dollar amount.	Must be a dollar amount.	This number/amount is calculated.	De
		\$	\$	\$	\$	

Total Budgeted Expenditure

Maitri Funded Expenditure \$ **Internally Funded Expenditure** \$ **Other Source Funding Expenditure** \$ **Total Expenditure Amount *** \$

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This number/amount is calculated.

This number/amount is calculated.

\$
This number/amount is calculated.

This number/amount is calculated.

Balanced budget check

Total Project Income = Total Expenditure Amount *

\$
This number/amount is calculated. Must be equal to 0

You may attach your project budget plan here if needed.

Attach a file:

Previous funding

Have you or your organisation previously received grant funding from the Commonwealth Government of Australia? *

Yes

No

Provide details of relevant funding received, including the amount and year.

Note: if, for example, you are applying on behalf of a university that receives numerous unrelated grants, you do not need to list those here.

Commonwealth funding source	Year awarded	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
		Must be a number.

Other Commonwealth Funding

Is your proposed activity seeking or receiving other Commonwealth funds for current or future financial years? *

Yes

No

Provide details, including the amount and year awarded.

Commonwealth funding source	Year awarded	Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
Must be no more than 200 words.		Must be a number.

Letters of Support

Upload letters of support from primary collaboration or activity partners.

Letters of Support

Attach a file:

Conflict of Interest

* indicates a required field

Please advise if you, your organisations personnel or any person or entity connected to your application;

- Has a professional, commercial or personal relationship with a party who is able to influence the application process?
- Has a relationship with an organisation or foreign government?
- Has a relationship with, or interest in, an organisation from which they may receive or be perceived to receive personal gain from this grant funding?

To the best of your knowledge, are there any potential, perceived or actual conflicts of interest relating to this application? * Yes No

Provide details *

Declaration

* indicates a required field

Working with Children or other Vulnerable Persons

Successful grantees will be asked to complete a Working with Vulnerable Persons Statement of Compliance as part of the Standard Grant Agreement.

The Commonwealth considers a child to be a person under the age of 18 years.

Will your project involve working with children and/or other vulnerable persons? *

Yes No
If yes, please include Working with Children or other Vulnerable persons to the risk plan lodged with this application.

Confirmation and Declaration

Privacy notice about the collection, use and disclosure of personal information

The personal information you provide in this report is collected by the Centre for Australia-India Relations (CAIR) within the Department of Foreign Affairs and Trade (DFAT) to financially acquit, evaluate and report on the outcomes of your grant in accordance with [Commonwealth Grants Rules and Guidelines](#). Without this information, we may be unable to finalise your grant payment.

We collect any photographs and audio/visual materials you provide to promote and publicise the work of CAIR and DFAT. These materials may be made public through national and local media, annual reports or via the CAIR or DFAT websites and other social media.

Our privacy policy is available at www.dfat.gov.au/privacy.html and contains information about access to, or correction of, your personal information, and how you may complain about a breach of your privacy and how we deal with complaints. Grantees/recipients should also note the provisions of the [Freedom of Information Act 1982](#) apply to documents in DFAT's possession.

I, certify that: I have read and understand the above Privacy notice.

Overseas disclosure:

- I understand that information provided in this report, including photographs and audio-visual materials, may be used for publicity purposes.
- By providing information to DFAT, I consent to the publication of my personal information to overseas entities or on the internet. I acknowledge that if other recipients breach the Australian Privacy Principles, DFAT will not be accountable under the Privacy Act and that I will not be able to seek redress under the Privacy Act.

Information about other people

- I have sought the consent of any individual whose personal information I have included in the report (including collaborators and activity partners), to provide their personal information to CAIR and DFAT to collect, use and disclose in accordance with this Privacy notice.
- I have obtained written consent from each photographed person, where required.

Use and disclosure for secondary purposes

- I consent to information provided in this application being stored on a central database to which other Commonwealth and State or Territory government

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agencies may have access for assessment or similar purposes.

- I consent to information provided in this acquittal, other than personal information, being used for training and testing purposes by DFAT staff.

Grant activity

- The statements in this report are true to the best of my knowledge.
- The grant is being used/was used in accordance with the approved budget as detailed in the Funding Agreement/Deed.
- The above financial statement presents fairly the financial transactions in relation to the CAIR grant received from DFAT (if financial acquittal).

If you have a grant amount that needs to be repaid:

- I understand that DFAT will send an invoice to the organisation funded to recover any unspent CAIR funding.
- I confirm that original receipts and other documentation which account for the expenditure will be retained for at least five years from the date of this form and will be available upon request.

Declaration *

- Yes, I have read and agree to the above conditions.

Date of Declaration *

Must be a date.

Name *

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

Position and Title *

If you are applying as an individual, state "individual applicant".

Statistical Information

Where did you hear about the Centre for Australia-India Relations and this Maitri Grant Program?

- | | |
|--|---|
| <input type="checkbox"/> Australian Embassy/Consulate | <input type="checkbox"/> Social Media - Facebook, Twitter, etc |
| <input type="checkbox"/> DFAT State or Territory Offices | <input type="checkbox"/> Centre for Australia-India Relations Website |
| <input type="checkbox"/> GrantConnect | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Minister Media Release | |

Do you have any feedback regarding the application process which may be used to improve future grant rounds? (Note: any feedback will be treated confidentially and will not affect the assessment of your application).

Ineligible for Submission

Based on your answer to eligibility criteria, you are not eligible to apply for a Maitri Cultural Partnership Grant.

You are unable to submit this application.

This validation prevents submission of ineligible applications.