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The ASEAN-Australia Centre 2024-25 Grants Program

Process

The ASEAN-Australia Centre ('the Centre') 2024-25 Grants Program is designed to achieve Australian Government objectives

This grants opportunity contributes to DFAT's Portfolio Budget Statement Outcome 1. DFAT and the Centre works with stakeholders to plan and design the grant program according to the <u>Commonwealth Grants Rules and Guidelines (CGRGs)</u>

1

The grants opportunity opens

We publish the grant guidelines on **GrantConnect**.

1

You complete and submit a grant application

You complete the application form and address all of the eligibility and assessment criteria to be considered for a grant.

1

We assess all grant applications

We assess the applications against eligibility criteria. We assess your eligible application against the assessment criteria including an overall consideration of value with money and compare it to other applications.

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We make grant recommendations

We provide advice to the decision maker on the merits of each application.

1

Grant decisions are made

The decision maker decides which applications are successful.

1

We notify you of the outcome

We advise you of the outcome of your application. We may not notify unsuccessful applicants until grant agreements have been executed with successful applicants.

1

We enter into a grant agreement

We will enter into a grant agreement with you if successful. The type of grant agreement is based on the nature of the grant and will be proportional to the risks involved.

1

Delivery of grant

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You undertake the grant activity as set out in your grant agreement. We (or other entity if applicable) manage the grant by working with you, monitoring your progress and making payments.

1

Evaluation of the ASEAN-Australia Centre 2024-25 Grants Program

We evaluate your specific grant activity against the ASEAN-Australia Centre 2024-25 Grants Program objectives. We base this on information you provide to us and that we collect from various sources.

Introduction

Thank you for your interest in the ASEAN-Australia Centre ('the Centre's') 2024-25 Grants Program. Established in 2024, the Centre is a national platform that supports initiatives aimed at strengthening Australian business, education, cultural and community connections with ASEAN Members States and, where appropriate, Timor-Leste.

These guidelines contain information on the Centre's 2024-25 Grants Program, including:

- · the purpose of the grant program/grant opportunity
- the eligibility and assessment criteria
- how grant applications are considered and selected
- how grantees are notified and receive grant payments
- how grantees will be monitored and evaluated
- responsibilities and expectations in relation to the opportunity.

About the Grants Program

The Centre, subject to ongoing budget, will provide grants each year to develop, promote and strengthen understanding and engagement between Australia and Southeast Asia (encompassing ASEAN Member States and Timor-Leste) in support of Australia's national interests.

The Centre will support the implementation of <u>the ASEAN-Australia Comprehensive Strategic Partnership</u> and will work with ASEAN to ensure alignment with ASEAN priorities, including the ASEAN Outlook on the Indo-Pacific.

The Centre will build on the Australian Government's ongoing commitment to deepen engagement with Southeast Asia and will implement recommendations from <u>Invested:</u> <u>Australia's Southeast Asia Economic Strategy to 2040.</u>

To deliver on its objectives, the Centre will focus its work on four strategic pillars:

- Southeast Asia literacy
- Economic linkages
- Education
- Cultural connections.

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The priority areas for the Centre's Grants will likely change from year-to-year. For the 2024-25 grants opportunity, the Centre welcomes applications in line with its objectives and strategic pillars in the following three priority areas:

1.Creative industry-focused exchange initiatives (in music, performing arts, design and visual arts, fashion, screen, digital games, and writing sectors) to facilitate further collaboration between creative talent in Australia and Southeast Asia, including but not limited to:

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- export, trade and investment opportunities
- professional and creative exchanges and collaborations
- · partnerships
- internships
- skills sharing.

Initiatives can be in one or more of the sectors mentioned above. Cross-sectoral initiatives are also welcomed.

1.Cultural initiatives focused on creating market development opportunities to drive two-way trade, tourism, and business, and create cross-cultural connections between Australian and Southeast Asian institutions and organisations including but not limited to:

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- export, trade and investment opportunities
- professional, creative, and cultural exchanges and collaborations
- partnerships
- residencies and internships
- skills sharing.

Initiatives focused upon promoting the rich cultural heritage of Indigenous Australians, involving Indigenous Australian participants and/or Australian participants with Southeast Asian heritage will be favourably considered.

1.Grants for Australian researchers or institutions to undertake projects focused on practical efforts to strengthen Southeast Asia literacy in Australian business, government, the education and training system, and the community. Projects with a commercialisation objective and/or with industry partner involvement will be favourably considered. Joint projects with Southeast Asian partners may also be considered. The intended outcomes of the grant opportunity are:

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- increased business, trade, tourism and investment between Australia and ASEAN and Timor-Leste
- deepened mutual understanding, capability and increased Southeast Asia literacy in Australian business, government, the education and training system, and the community.
- increased cross-cultural connections between Australian and Southeast Asian cultural institutions, business, organisations and the community
- increased, positive, awareness of ASEAN-Australia relations among Australian and Southeast Asian audiences.

For all priority areas

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- projects that are multi-country in scope or strengthen regional responses to the objectives will be favourably considered but bilateral initiatives are also welcome to apply
- applications with Southeast Asian partners are strongly encouraged
- applications from Indigenous Australians and Indigenous Australian-led organisations are strongly encouraged
- women and women-led businesses and organisations are strongly encouraged to apply
- applicants with diverse abilities are welcomed.

The Centre administers the Grants program according to the <u>Commonwealth Grants Rules</u> and <u>Guidelines</u> (CGRGs)[1].

[1]https://www.finance.gov.au/sites/default/files/2019-11/commonwealth-grants-rules-and-guidelines.pdf

Grants Available

Thank you for your interest in the ASEAN-Australia Centre ('the Centre's') 2024-25 Grants Program. Established in 2024, the Centre is a national platform that supports initiatives aimed at strengthening Australian business, education, cultural and community connections with ASEAN Members States and, where appropriate, Timor-Leste.

These guidelines contain information on the Centre's 2024-25 Grants Program, including:

- the purpose of the grant program/grant opportunity
- the eligibility and assessment criteria
- how grant applications are considered and selected
- how grantees are notified and receive grant payments
- how grantees will be monitored and evaluated
- responsibilities and expectations in relation to the opportunity.

Grant Period

The maximum grant period is two years. If successful, you must start your grant activity before the end of the 2024-25 financial year (i.e. before 30 June 2025).

Eligibility

* indicates a required field

Applicants: please note

Thank you for your interest in the ASEAN-Australia Centre ('the Centre's') 2024-25 Grants Program.

Before completing this application form, you should have read the program guidelines.

Incomplete applications and/or applications received after the closing date will not be considered.

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This section of the application form is designed to help you, and us, understand if you are eligible for this grant. It is important that you complete these questions before any others to ensure you do not waste your time applying for an unsuitable grant.

If you have any questions in regards to these eligibility criteria, please contact: **aseanaustraliacentre@dfat.gov.au**.

If you do contact us throughout the application process, please quote the application number below.

Application Number	
	This field is read only.

Eligibility criteria

We cannot consider your application if it does not satisfy all the eligibility criteria.

Who is eligible to apply for a grant?

To be eligible you must:

- have an Australian Business Number (ABN)
- be a permanent resident or citizen of Australia
- have an account with an Australian financial institution
- be located in Australia, an ASEAN Member State or Timor-Leste

and be one of the following entity types:

- a company incorporated in Australia
- a company incorporated by guarantee
- an incorporated trustee on behalf of a trust
- an incorporated association
- a partnership
- a joint (consortia) application with a lead organisation[1]
- a registered charity or not-for-profit organisation
- a publicly funded research organisation
- an individual
- an Australian local government body
- an Australian state or territory government body
- an Aboriginal and/or Torres Strait Islander Corporation registered under the Corporations (Aboriginal and /or Torres Strait Islander) Act 2006

and be willing to provide or develop child protection guidelines that meets the Department of Foreign Affairs and Trade's <u>Child Protection Policy</u> for your project if it involves people under the age of 18 years.

Applications from consortia are acceptable, provided you have a lead applicant who is the main driver of the project and is eligible as per the list above.

Individuals who intend the grant to be administered by a university should apply on behalf of the university, i.e. your university is the applicant.

The Australian Government works through trusted non-government partners including multilateral and non-government organisations to provide support to the people of Myanmar. Proposals to support the people of Myanmar through this grants program are

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encouraged. Each proposal will be considered on a case-by-case basis to assess the level of risk involved. Proposals will not be selected if they involve partnering with the military regime and its authorities, or if they provide any direct financial benefit to the military regime.

[1] The Australian Government recognises that some organisations may seek to form consortia in order to apply for a grant under the Program. Consortia are eligible to apply and the relevant conditions applicable to consortia are at 'Joint Applications'

Who is not eligible to apply for a grant?

You are not eligible to apply if you are:

- an organisation, or your project partner is an organisation, included on the National Redress Scheme's website on the list of 'Institutions that have not joined or signified their intent to join the Scheme' (nationalredress.gov.au)
- unincorporated association
- any organisation not included in section above

What qualifications, skills and checks are required?

If you are successful, relevant personnel working on the grant activity may be required to maintain the following checks:

- Working with Vulnerable People registration.
- Working with Children check.

Slavery Act (tick yes or no below)? *

Eligibility Confirmation		
Do you meet the eligibility as set out i the list above? *	n ○ Yes	○ No
Has your organisation or consortia partner been requested to join the National Redress Scheme? *		O No ne If 'yes' please provide ay need to contact you to
If yes to the above, has your organisat Scheme within 6 months of being aske		he National Redress
Does your organisation or consortia partner comply with the Modern	○ Yes Modern Slavery Registe	○ No r if you do not comply or are

discuss.

listed on the Register we may need to contact you to

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Register provide details in the box belo		i Slavery Statements
Do you have any outstanding reports, acquittals or breaches relating to any Australian Government funding?	O Yes If 'yes' please provide de need to contact you to d	
Details on outstanding Australian Gove	ernment funding *	

Eligible grant activities

To be eligible your proposed grant activities:

- must be consistent with the objectives and intended outcomes as outlined in Section 2 'About the Grant Program' (above)
- include eligible activities and eligible expenditure.

Eligible activities must directly relate to the grant project and can include, but are not limited to:

- industry dialogues (virtual or in person)
- trade delegations
- virtual or real tours and exhibitions
- major events, performances and forums
- conferences and workshops
- exchanges, internships, fellowships and secondments of personnel between Australia, ASEAN Member States and/or Timor-Leste
- communication activities
- market research
- community engagement
- investment policy talks
- research and development projects and other research-related activities that align with priority area 3 in Section 2.1, and
- other activities determined as eligible by the Program Delegate.

Eligible locations

Your grant can include activities at different locations provided they are in Australia and/or ASEAN Member States or Timor-Leste.

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Eligible expenditure

You can only spend the grant on eligible expenditure directly related to the delivery of eligible activities.

Eligible expenditure items include:

- reasonable air (economy class), land or sea travel costs and accommodation (up to four star) including meals and travel allowances, with the requirement to demonstrate the best value-for-money principles (refer to <u>ATO Tax Determination reasonable travel</u> and overtime meal allowance expense amounts for guidance)
- interpretation and translation
- communications, advertising and promotion, graphic design, photography
- publications and printed material
- event and production costs (including freight and artists' fees)
- venue hire and catering
- research-related activities
- labour costs of employees you directly employ to deliver the core elements of the grant project (but not ongoing salaries/wages), or
- other activities determined as eligible by the Program Delegate.

If your application is successful, we may ask you to verify project costs that you provided in your application. You may need to provide evidence such as quotes for major costs.

Not all expenditure on your grant activity may be eligible for grant funding. The Program Delegate makes the final decision on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

You must incur the expenditure on your grant activities between the start date and end or completion date for your grant agreement for it to be eligible.

If you receive Commonwealth government funding from another source, you must detail this in your application.

For activities delivered in Australia, applicants are encouraged to consider the use of an Indigenous supplier, if they intend to subcontract any of the services above. A directory of registered Indigenous businesses is available on the <u>Supply Nation website</u>.

What the grant money cannot be used for

You cannot use the grant for the following activities:

- purchase of land
- ongoing salaries/wages
- major capital expenditure
- the covering of retrospective costs
- costs incurred in the preparation of a grant application or related documentation
- subsidy of general ongoing administration of an organisation such as electricity, phone and rent honorariums, or administrative charges levied by the applicant's organisation
- major construction/capital works
- activities for which other Commonwealth, state, territory or local government bodies have primary responsibility, and or
- completed projects.

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Contact Details

* indicates a required field

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Applicant *	○ Individu Organisat			ganisation		
	Title Make sure documenta			Last Name	t is listed in official	
Which Australian State or Territory are you located? *	AustraCapital TeNew SeWalesNortheTerritory	erritory outh			VictoriaWesternAustralia	
Department/Branch/ Faculty *						
Primary address	Address					
Postal address	Address					
Primary phone number *	Must be ar	n Australiar	n phone n	umber.		
Email address *	Must be ar	n email add	ress.			
Website	Must be a	URL.				
Primary Contact Details						
Contact name *	Title	First Nam	ne	Last Name	2	

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	This is the person we will corres	spond with about this grant.
Position held in organisation *	e.g., Manager, Director or Fundr	raising Coordinator.
Primary phone number *	Must be an Australian phone nu	mber.
Office phone number	Must be an Australian phone nu	mber.
Email address *	This is the address we will use to grant.	o correspond with you about this
Organisation Details		
* indicates a required field		
What is your organisation's purpose or mission? *		
What type of not-for- profit organisation are you? *	 Educational institution (includes pre-schools, schools, universities & highe education providers) Religious or faith-based institution Philanthropic organisation Peak body Social enterprise International NGO Please choose the option that be	Healthcare not-for-profit
What is your organisation's legal structure? *	 Unincorporated association Incorporated association Cooperative Company limited by guarantee Indigenous corporation, association or cooperative 	 Organisation established through specific legislation Trust Unknown Other:

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	organisation.	orated. It must have an auspice
Does your organisation have an ABN? *	○ Yes	○ No
Applicant ABN *		
	The ABN provided will be use information. Click Lookup about entered the ABN correctly.	
	Information from the Australia	n Business Register
	ABN	
	Entity name	
	ABN status	
	Entity type	
	Goods & Services Tax (GST)	
	DGR Endorsed	
	ATO Charity Type	More information
	ACNC Registration	
	Tax Concessions	
	Main business location	
As you do not have an ABN, plea with your application, otherwise the form from the ATO website.		
Please upload completed	Attach a file:	
Statement of Supplier		
Form. *	Max 25mb per file uploaded	
What is your incorporation number? *	Incorporated Association or Aus	stralian Company Number
Project Details		
* indicates a required field		
Project title *		
	Word count: Must be no more than 25 words	5.

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	Provide a name for your project/program/initiative. Your title should be short but descriptive				
Anticipated start date *	Anticipated end date *				
Please provide a short summa	ary of your initiative *				
what you will do (i.e. the activities yo	a brief summary of who this project is for (i.e. beneficiaries), ou will perform), and what effects you expect to result from your rtyGrants Answers Bank if you need some ideas about how to				
Rationale: What is the need a	nd how will you address it? *				
the outcomes you seek. Provide statis	and why you believe the activities you propose will produce stics/evidence (where available) of both the need and the link e outcomes you seek. Go to the SmartyGrants Answers Bank if rame your response.				
Alignment - How will your init goals? *	iative help the ASEAN-Australian Centre achieve our				
goals - see {{ Grantmakers: list progr	es for more information about our program and organisational ram goals above this question, or insert website address here }} k if you need some ideas about how to frame your response.				
Activity Location					
Which country/ies does your pactivity involve?	Cambodia				
Intermediaries					

Intermediaries

One per row. You may add extra rows if required. In order to induce changes in your target group, you may need to work through one or more layers of intermediaries. If you wanted to reduce ethnic

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prejudice, for example, y teacher training colleges	ou might want to work thr to change teachers.	ough teachers to change s	students, or even through		
Milestones					
What are the major ste	eps / stages (i.e. milesto	nes) involved in deliver	ing your initiative?		
Milestone One per row. e.g. Planning; recruitment; evaluation. Add more rows if you want to list additional milestones.	Start Date Leave blank if date is unknown or not relevant. Must be a date.	End Date Leave blank if date is unknown or not relevant. Must be a date.	Notes Add notes if you need to provide more context.		
Community Supp	ort				
Does this initiative have community support? In particular, do the beneficiary and/or geographic communities affected by this project/program support the activities you are proposing? * O Yes O No O Don't O Not know Applicable Evidence of community support is generally highly regarded as projects with community buy-in tend to be more successful.					
What evidence do ye	ou have that this pro	ject/program has con	nmunity support? *		
Go to the SmartyGrants	Answers Bank if you need	some ideas about how to f	rame your response.		
Please upload letter Attach a file: A maximum of 5 files car	s of support (if available of support (if avai	able/relevant)			
Organisational C	Capacity				
* indicates a required	field				
your organisation's some information al	bout your project/pro ability to undertake to oout your organisatio ork you've described	the work you propose on that will give us co	e. Please provide		

Include in this section information about your strategies for providing the inputs (money, staff/volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, etc.)

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and how you will complete this project/program within the proposed timelines. Provide information also about any past work that may demonstrate your organisation's capacity to undertake this work. Provide links to further explanatory material if available/relevant. Go to the SmartyGrants Answers Bank if you need some ideas about how to frame your response.

Project Budge	et			
* indicates a requi	red field			
Total Amount Requested *		Total Project	ct/Program Cost *	
\$ What is the total fina	ancial support you	1	the total budgeted cos	t (dollars) of vour
requesting in this ap		project?		
Budget (GST e	exclusive)			
	,			
			expenditure tables be ether it has been cor	
amounts should be		ive applied for, whe	ether it has been cor	illimed of flot. All
Use the 'Notes' col	umn for any add	itional information	you think we should	be aware of.
Your budget MUS	r balance (TOTAL	_ INCOME AMOUNT	= TOTAL EXPENDIT	URE AMOUNT).
	_			
Income Description	Income Type	Confirmed Funding?	Income Amount	Notes
•			Ī¢.	
			\$	
e.g. Current or			Þ	
e.g. Current or existing funding, Company X			*	
existing funding,			5	
existing funding, Company X			\$ 	
existing funding, Company X sponsorship. Expenditure	Expenditu	re Type Expend	diture AmountNot	es
existing funding, Company X sponsorship.	Expenditu			es
existing funding, Company X sponsorship. Expenditure Description	Expenditu	re Type Expend		es
existing funding, Company X sponsorship. Expenditure Description e.g. Onsite power & water for 6 months,				es
existing funding, Company X sponsorship. Expenditure Description e.g. Onsite power & water for 6 months, Office supplies, Part-				es
existing funding, Company X sponsorship. Expenditure Description e.g. Onsite power & water for 6 months, Office supplies, Part- staffer x 40 hours.				es
existing funding, Company X sponsorship. Expenditure Description e.g. Onsite power & water for 6 months, Office supplies, Part-				es
existing funding, Company X sponsorship. Expenditure Description e.g. Onsite power & water for 6 months, Office supplies, Part- staffer x 40 hours.	-time			
existing funding, Company X sponsorship. Expenditure Description e.g. Onsite power & water for 6 months, Office supplies, Part- staffer x 40 hours. Budget Totals	-time Total (\$	diture AmountNot	

What other inputs will you need in order to successfully carry out this project?

Must be equal to zero.

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Input	Confirmed?
Non-financial inputs could include staff/volunteers	
time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, and other types of	
support.	

The Assessment Criteria

* indicates a required field

You must address all of the following assessment criteria in the application. We will assess your application based on the weighting given to each criterion. It is envisaged that a separate application would be made for each priority area.

The amount of detail and supporting evidence you provide in your application should be relative to the size, complexity and grant amount requested. The application form includes further details on suggested text lengths.

Criterion 1 (20%): How will the grant contribute to the Centre's objectives and strategic pillars?

You should demonstrate this by identifying how your activity will develop, promote and strengthen understanding and engagement between Australia and Southeast Asia (encompassing ASEAN Member States and Timor-Leste) in support of Australia's national interests in one or more of the below:

- supporting economic linkages between Australia and ASEAN and Timor-Leste
- fostering engagement through education
- promoting cultural connections and showcase regional ties
- increasing Southeast Asia literacy

*		
Word count:		

Must be no more than 500 words

Criterion 2 (20%): How well does the grant address the priority areas and intended outcomes of this grant opportunity?

You should demonstrate this by identifying:

- which priority area and intended outcome listed in Section 2 'About the Grant Program' your grant activity will enhance
- areas in which your application provides an innovative solution to a pressing need

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 how your grant will support the national interest in your chosen area.
*
Word count: Must be no more than 500 words
Criterion 3 (20%): How effective and efficient will the applicant be in delivering the grant?
You should demonstrate this through:
 previous track record of achievement and the diversity of skills, experience and backgrounds your team brings to the project, effective governance and risk management frameworks
 capacity to demonstrate success through measurable qualitative and quantitative data proposed project partners in Australia and/or ASEAN Member States and Timor Leste.
*
Word count: Must be no more than 500 words
Criterion 4 (20%): How will the activity deliver enduring and sustainable outcomes beyond the funding period?
You should demonstrate this through:
 scenario planning ("what if?") beyond the life of the grant agreement ability to deliver enduring value beyond the grant cycle, such as ability to forge durable institutional linkages, commercial outcomes or people-to-people links over an extended period of time
*
Word count: Must be no more than 500 words
Criterion 5 (20%): How well you will maximise the reach and impact of the funding?

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You should demonstrate this through:

- partnerships and financial resilience, including in-kind support
- how well you will use branding opportunities and leverage partners to maximise impact, and
- communications, marketing and media planning and platform reach.

As outlined in Section 2:

- Cultural initiatives focused upon promoting the rich cultural heritage of First Nations Australians, involving First Nations Australian artists, and/or involving Australian artists with Southeast Asian heritage will be favourably considered.
- For all priority areas:
 - projects that are multi-country in scope or strengthen regional responses to the objectives will be favourably considered but bilateral initiatives are also welcome to apply
 - applications with Southeast Asian partners are strongly encouraged, and
 - applications from Indigenous Australian peoples and organisations are strongly encouraged.

Word count: Must be no more than 500 words		
Certification and Feedback		
* indicates a required field		
Working with Children or other Vu	Inerable Persons	
Successful grantees will be asked to comple of Compliance as part of the Standard Grant child to be a person under the age of 18 year	t Agreement.The Commo	
Will your project involve working with children and/or other vulnerable persons?	○ Yes	○ No

Confirmation and Declaration

We pledge to respect and uphold your rights to privacy protection under the <u>Australian Privacy Principles</u> (APPs) as established under the <u>Privacy Act 1988</u> and amended by the <u>Privacy Amendment (Enhancing Privacy Protection) Act 2012</u>. Privacy notice about the collection, use and disclosure of personal informationThe personal information you provide in this report is collected by the ASEAN-Australia Centre within the Department of Foreign Affairs and Trade (DFAT) to financially acquit, evaluate and report on the outcomes of your grant in accordance with <u>Commonwealth Grants Rules and Guidelines</u>. Without this information, we may be unable to finalise your grant payment.We collect any photographs

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and audio/visual materials you provide to promote and publicise the work of the Centre and DFAT. These materials may be made public through national and local media, annual reports or via the Centre or DFAT websites and other social media. Our privacy policy is available at www.dfat.gov.au/privacy.html and contains information about access to, or correction of, your personal information, and how you may complain about a breach of your privacy and how we deal with complaints. Grantees/recipients should also note the provisions of the Freedom of Information Act 1982 apply to documents in DFAT's possession. I, certify that: I have read and understand the above Privacy notice.

Overseas disclosure:

- I understand that information provided in this report, including photographs and audiovisual materials, may be used for publicity purposes.
- By providing information to DFAT, I consent to the publication of my personal information to overseas entities or on the internet. I acknowledge that if other recipients breach the Australian Privacy Principles, DFAT will not be accountable under the Privacy Act and that I will not be able to seek redress under the Privacy Act.

Information about other people

- I have sought the consent of any individual whose personal information I have included in the report (including collaborators and activity partners), to provide their personal information to the Centre and DFAT to collect, use and disclose in accordance with this Privacy notice.
- I have obtained written consent from each photographed person, where required.

Use and disclosure for secondary purposes

- I consent to information provided in this application being stored on a central database to which other Commonwealth and State or Territory government agencies may have access for assessment or similar purposes.
- I consent to information provided in this acquittal, other than personal information, being used for training and testing purposes by DFAT staff.

Grant activity

- The statements in this report are true to the best of my knowledge.
- The grant is being used/was used in accordance with the approved budget as detailed in the Funding Agreement/Deed.
- The above financial statement presents fairly the financial transactions in relation to the Centre grant received from DFAT (if financial acquittal).

If you have a grant amount that needs to be repaid:

- I understand that DFAT will send an invoice to the organisation funded to recover any unspent funding.
- I confirm that original receipts and other documentation which account for the expenditure will be retained for at least five years from the date of this form and will be available upon request.

Declaration *	 Yes, I have read and agree to the above conditions. 			
Date of Declaration *				
	Must be a date.			
Name *	Title	First Name	Last Name	

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Position and Title *					
Statistical Information					
Where did you hear about the ASEAN-Australia Centre?					
Australian Embassy/Consulate	○ GrantConnect	 Social Media - Facebook. Twitter, etc 			
DFAT State or Territory Offices	 Minister Media Release 	Other:			
Do you have any feedback regarding the application process which may be used to improve future grant rounds? (Note: any feedback will be treated confidentially and will not affect the assessment of your application).					
Do you have any feedback to improve future grant ro	ounds? (Note: any feedbacl	k will be treated confidentially			